



**North
Northamptonshire
Council**

Keyways Housing Register: Guarantor Application

I believe the information provided here to be true and authorise the council or Keyways landlord or agent to:

- Carry out credit searches and reference checks and to contact employers, banks, referees, and credit agencies.
- Use the information obtained with third parties to assess credit rating.
- Handle all information obtained in strictest confidence and in accordance with the principles of GDPR.

I understand that I can request the details of any credit reference agencies used so that I can verify with them the information provided.

I understand that if I default on my guarantor's obligations, this information may be released to authorised debt recovery agencies and could affect any future applications I make for tenancies, credit, and insurance.

I can confirm that I have read the above, that I am fully aware of the tenancy commitments regarding any prospective tenancy, and I have raised any concerns with the landlord.

Signature of Applicant:

Print full name of applicant in block capitals

Date:

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Please return this form to the relevant Housing Options Office:

Corby Housing Options The Corby Cube, Parkland Gateway, Corby, Northants, NN17 1QG Email: Housingoptions.cbc@northnorthants.gov.uk
Kettering Keyways Municipal Offices, Bowling Green Road, Kettering, Northants, NN15 7QX Email: KetteringKeyways.kbc@Northnorthants.gov.uk
Rushden Housing Options 50 High Street South, Rushden, Northants, NN10 0LZ Email: nominations@midlandheart.org.uk
Wellingborough Housing Options Swanspool House, Doddington Road, Wellingborough, Northants, NN8 1BP Email: Keyways.bcw@northnorthants.gov.uk

**THE APPLICANT MUST COMPLETE A KEYWAYS APPPLICATION,
THEN COMPLETE THIS FORM IN FULL USING CAPITAL LETTERS
AND BLACK INK.**

Title: Mr/Mrs/Ms/Dr/Revd:

Keyways Reference: HR

Guarantors First Name and Middle Name

Guarantors Surname

Guarantors Previous Name(s)

Address & Postcode:

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Time spent at this address:

Years:				Months		
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Telephone
Home

Work

Mobile

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Identification (please supply N.I number with drivers licence or passport, plus photocopy showing your photo)

Date of Birth

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National Insurance Number:

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Driving Licence Number:

		/			/						
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Passport Number:

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Status (tick one box):

Single		Married		Divorced		Living with Partner	
House Owner		Council Tenant		Private Tenant		Lodger	
Living with friends							

Have you any of the following? Answer clearly – write Yes or No?

Administration Orders?		County Court Judgements?		Bankruptcy?	
Criminal Convictions?					

If yes to any of these, please give full details:

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Previous Addresses – full address/s and post codes for last 3 years (if less than 3 years at current address)

Present Occupation:

Employed		Self-employed		On-contract		Un-employed	
Retired		Student		Independent Means			

Employer details & Address:

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Date started this employment:

		/			/				
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Character Referee Name & Address:

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I propose to act as guarantor for:

(Full name of prospective tenant) in respect for the forthcoming tenancy commitments at (Full address of property)

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The rental amount (subject to annual rent increase) is:

£			.		
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Payable weekly in advance by Cheque / Standing Order/Cash/Direct Debit.